

**TOWN OF HOCHATOWN
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

July 10, 2024, at 3:00 p.m.
Hocha Town Hall
101 Rock Oak Lane - Hochatown, OK 74728

MEETING NOTICE AND AMENDED AGENDA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. Call to Order.
2. Roll Call of Board of Trustees.
3. Recognition of Guests.
4. Public Comment: *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*
5. Consent Docket: *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
 - a. Approval of the June 30, 2024, Special Meeting Minutes.
 - b. Approval of the June 5, 2024, Regular Meeting Minutes.
 - c. Approval of Payment of Claims.
6. Discussion, consideration and possible action regarding items removed from the Consent Docket.
7. Treasurer's Report.
8. Discussion only of Monthly Report by Hochatown's Town Administrator.
9. Discussion and possible action (Approval, Rejection, Amendment and/or Postponement) to sign the Authority Having Jurisdiction Agreement ("AHJ") with the Oklahoma State Fire Marshal's Office committing the Town of Hochatown to perform as the Authority Having Jurisdiction ("AHJ") to adhere to the minimum state-adopted building codes and standards within its entire political subdivision boundaries, Pursuant to 74 O.S. §§ 317 and 324.11.
10. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve invoice for CERT Team's CPR Certification in the amount of \$570.00
11. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to reimburse The Hochatown Historical Association for the cost of

conducting an incorporation survey in the amount of \$11,137.50 which includes Outer Boundary Survey, Subdivisions & Road Right of Way and 200 Scale Map of Entire Subdivision.

12. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to reimburse The Hochatown Historical Association for the cost of conducting an incorporation survey in the amount of \$28,750.00 which includes Research, Mapping, New Legal Descriptions, Field Hours Accrued, and Future Field Hours for Exterior Monuments ONLY.
13. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) on entering into an agreement with Okie Safety Consulting, LLC to provide building permitting, plan review and inspection services for the Town of Hochatown.
14. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to enter into a service agreement with TSW Planning Services of Tulsa, Oklahoma to engage with the Planning & Zoning Commission and provide services to complete a draft of zoning regulations for the Town, not to exceed \$48,500.
15. Approval of Service Agreement for Zoning Code Legal Service & Representation with Eller & Detrich, not to exceed \$25,000.
16. Discussion, consideration and possible action to approve Resolution No. 2024-06 to establish the Hochatown Police Department.
17. Discussion only on status of obtaining road easements necessary to engage in repairs.
18. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to adopt Ordinance No. 11: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OF ORDINANCES TITLE 1 "ADMINISTRATION", ADDING CHAPTER 11 "TOWN SEAL" TO PROVIDE FOR ADOPTION OF THE TOWN SEAL AND USE OF THE TOWN SEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.
19. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to adopt the emergency clause of Ordinance No. 11: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OF ORDINANCES TITLE 1 "ADMINISTRATION", ADDING CHAPTER 11 "TOWN SEAL" TO PROVIDE FOR ADOPTION OF THE TOWN SEAL AND USE OF THE TOWN SEAL; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.
20. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to create a Government Relations Committee.
21. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) on appointing members to the Government Relations Committee.
22. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve engaging CMA Strategies for Public Relations and Legislative initiatives for a one-year contract for \$36,000.
23. Discussion, consideration, and possible action (Approval, Rejection, Amendment and/or Postponement) to support, oppose, or refrain from taking a position on Representative Eddy Dempsey's legislative request regarding Hochatown 259 interim study.

24. Discussion Only Regarding the Adoption of a Code of Ethics Municipal Policy.
25. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to approve the appointment of Chris Chandler as the Municipal Prosecutor for the Town of Hochatown.
26. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) legislative request regarding municipal lodging tax collections.
27. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to appropriate \$ 2M (two million) dollars to the Hochatown 2024/2025 Budget, for Capital Outlay, for the purpose to acquire and purchase property and or properties for the expansion of, but not limited to, Hochatown Town Hall and Administration Offices.
28. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to direct Hochatown Town Administrator to acquire a "Fair Market Appraisal" on the 1.8-acre property located at 9628 N. US Highway 259 in Hochatown, Oklahoma.
29. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to Approve Timbercreek Estates Plat Review.
30. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) to enter into an executive session for the purpose of:
 - A) To discuss confidential communications between the Town and Town's Attorneys concerning a pending investigation, claim or action which the Town with the advice of the Town's Attorneys, has determined that disclosure will seriously impair the ability of the Town to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality under the provisions of 25 O.S. §307B(4). (McCurtain Memorial Medical Management Inc. d/b/a McCurtain Memorial Hospital, et al v. Town of Hochatown, CJ-2023-74 pending in District Court of McCurtain County, State of Oklahoma)
 - B) To discuss the employment and/or promotion of Carissa Dierksen pursuant to Title 25 of Oklahoma Statute, § 307(B)(1),
31. Reconvene open session and take any appropriate action on matters discussed in executive session pursuant to 25 O.S. §307B(4) and 307(B)(1).
32. Statement of executive session minutes from Board of Trustees.
33. Discussion, consideration and possible action (Approval, Rejection, Amendment and/or Postponement) on any discussion from the Executive Session.
34. New Business; any matter not known, or which could not have been reasonably foreseen prior to the time of posting the agenda.
35. Discussion, consideration and possible action to adjourn.

I certify that the Notice and AMENDED Agenda was posted in prominent view at Hocha Town Hall, 101 Rock Oak Lane, Hochatown, OK 74728, no later than 3:00PM on the 9th day of July 2024.

I certify that the Notice and Agenda was posted on the Town of Hochatown's public website at www.hochatown.gov.

Signature

Printed name of the person posting meeting agenda