

**TOWN OF HOCHATOWN
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Tuesday, April 11, 2023 at 1:00 P.M.

Hocha Town Hall

9983 U.S. Highway 259, Ste A

Hochatown, OK 74728

MINUTES

1. Call to Order.

Who ordered: Mayor Dian Jordan

Time: 1:01pm

2. Roll Call.

Trustee Name	Present	Absent
Janet Cress	Y	
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	

A Quorum was present.

3. Oaths of Office of Elected Trustees.

Oaths of Office for the newly elected Trustees, Treasurer, and Clerk were distributed and signed.

4. Discussion, Nomination and Election of Mayor.

Mayor Dian Jordan asked for Nominations for Mayor. Janet Cress nominated Dian Jordan, Dian Jordan accepted the nomination and there were no other nominations brought forth.

Motion: To nominate Dian Jordan for Mayor.

By: Janet Cress

Second: Howard Haggard

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y

Todd McDaniel	Y
Chad Sargent	Y

Motion carried for Dian Jordan to continue as Mayor of Hochatown.

5. Discussion, Consideration and Possible Action to approve the March 16, 2023 Special Board of Trustee Meeting Minutes.

Mayor Dian Jordan asked if there were any corrections to be made to the March 16, 2023 meeting minutes, none were brought forth. She then asked if there was a motion to approve.

Motion: To approve the March 16, 2023 Special Board of Trustee Meeting Minutes.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to approve the March 16, 2023 Special Board of Trustee Meeting Minutes.

6. Discussion, Consideration and Possible Action to approve the April 4, 2023, Biennial Election Meeting Minutes.

Mayor Dian Jordan asked if there were any corrections to be made to the April 4, 2023 meeting minutes, none were brought forth. She then asked if there was a motion to approve.

Motion: To approve the April 4, 2023, Biennial Election Meeting Minutes.

By: Janet Cress

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y

Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to approve the April 4, 2023, Biennial Election Meeting Minutes.

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7. Discussion, Consideration and Possible Action to approve the Claims List.

Treasurer Charles Ward handed out net income detail and explained the expenses and bills on the Claims List.

Motion: To approve the Claims List

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to approve the Claims List.

8. Discussion, Consideration and Possible Action to approve obtaining a quote to insure the Town of Hochatown public buildings and property and any other insurable assets from Oklahoma Municipal Assurance Group (OMAG).

After a brief discussion, Mayor Jordan asked if there was a motion for this item.

Motion: To obtain a quote to insure the Town of Hochatown’s public buildings and property and any other insurable assets from Oklahoma Municipal Assurance Group (OMAG).

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to obtain a quote to insure the Town of Hochatown’s public buildings and property and any other insurable assets from Oklahoma Municipal Assurance Group (OMAG).

- 9. Discussion, Consideration and Possible Action to approve Resolution 2023-3 authorizing the payment of regular periodic utility billings pursuant to Title 62 O.S. Section 305.1.

After a brief discussion, Mayor Jordan asked if there was a motion regarding this item.

Motion: To approve Resolution 2023-3 authorizing the payment of regular periodic utility billings pursuant to Title 62 O.S. Section 305.1.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to approve Resolution 2023-3 authorizing the payment of regular periodic utility billings pursuant to Title 62 O.S. Section 305.1.

- 10. Discussion, Consideration and Possible Action to approve a Professional Services Agreement with RS Meacham CPAs & Advisors.

Town Clerk Helen Harden dialed Tracy Reed, CPA, of RS Meacham CPAs and Advisors so she could discuss Hochatown’s needs and the CPA’s services.

Mayor Dian Jordan asked if there was a motion regarding this item.

Motion: To take no action on the RS Meacham CPAs and Advisors contract.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to take no action on the RS Meacham CPAs and Advisors contract.

11. Discussion, Consideration and Possible Action to approve the engagement of engineering services for purpose of waste water management.

After a brief discussion, Mayor Jordan asked if there was a motion for this item.

Motion: To engage an engineering service for the purpose of waste water management.

By: Janet Cress

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to approve the engagement of engineering services for the purpose of waste water management.

12. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

Mayor Dian Jordan asked if there was any new business, none was brought forth.

13. Discussion and Possible Action to adjourn.

Mayor Dian Jordan asked if there was a motion regarding this item.

Motion: To adjourn the meeting.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Motion carried to adjourn the meeting.

Time: 2:03pm

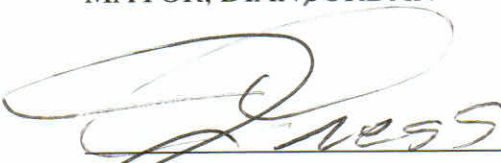
APPROVED by the Board of Trustees this 2 day of May, 2023.



 MAYOR, DIAN JORDAN



 TRUSTEE CHAD SARGENT



 TRUSTEE, JANET CRESS



 TRUSTEE, HOWARD HAGGARD



 TRUSTEE, MICHAL TODD MCDANIEL

ATTEST:



 TOWN CLERK, HELEN HARDEN

