

**TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES**

June 6, 2023, at 5:00 p.m.
Chapel of the Pines
9276 N. U.S. Hwy 259 - Hochatown, OK 74728

REGULAR MEETING MINUTES

1. Call to Order

Who ordered: Mayor Dian Jordan

Time: 5:01 p.m.

2. Roll Call of Board of Trustees

Trustee Name	Present	Absent
Janet Cress	Y	
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	

There was a Quorum.

3. Recognition of Guests.

Mayor Jordan recognized the guests and thanked them for their attendance.

4. Consent Docket: *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

- a. Approval of the May 2, 2023 Regular Meeting Minutes.

Mayor Jordan asked if there were any corrections to the May 2, 2023 Regular Meeting Minutes. There were no corrections brought forth. She then asked if there was a Motion for this item.

Motion: To approve the May 2, 2023 Regular Meeting Minutes.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

5. Discussion, Consideration and Possible Action regarding items removed from the Consent Docket.

There were no items removed.

6. Treasurer's Report.

Charles Ward, Treasurer, distributed the month's financial statements showing receipts since June 1, and noted one claim for print services from Choctaw, which he determined the Trustees will need to wait for more deposits to accrue before payment.

7. Discussion, Consideration and Possible Action to retain Crawford & Associates for fiscal year 2023/2024, July 1, 2023 to June 30, 2024, to provide financial services.

Discussion:

There was confirmation that the Board of Trustees that this services agreement is for the 2023-2024 fiscal year, at the same pay rate. It was also noted during discussion that Crawford & Associates are a premier vendor of the Oklahoma Municipal League (OML).

Motion: To approve the Crawford & Associates service agreement for the 2023-2024 fiscal year.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

8. Discussion, Consideration and Possible Action to amend regularly scheduled monthly Board of Trustee meetings for the remainder of physical year 2023 to 1:00 pm on the first Wednesday of each month at Hochatown Town Hall, 9983 N. US Hwy 259, Ste. A, Hochatown, Oklahoma, pursuant to 25 Oklahoma Statute Section 311.

Discussion:

After a brief discussion, Mayor Jordan asked if there was a motion for this item.

Motion: To approve the Amended Regularly Scheduled Monthly Board of Trustee Meetings for the remainder of 2023.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

9. Discussion, Consideration and Possible Action to approve an agreement with the OTC for the administration of sales and use tax ordinances of the Town of Hochatown and an agreement to engage in compliance activities by the Town of Hochatown.

Discussion:

After clarification that the Oklahoma Tax Commission (OTC) would collect both sales and use tax, Mayor Jordan asked if there was a Motion regarding this item.

Motion: To approve an agreement with the OTC for the administration of sales and use tax ordinances of the Town of Hochatown and an agreement to engage in compliance activities by the Town of Hochatown.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

10. Discussion, Consideration and Possible Action to approve the ODOT Resolution 2023-4.

Discussion:

There was discussion in support of this resolution – highlighting that this resolution is for the South section of the planned Hwy 259 expansion only.

Motion: To approve the ODOT Resolution 2023-4.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

- 11. Discussion, Consideration, and Possible Action to approve the Resolution 2023-5 regarding the Town of Hochatown’s Board of Trustee support for the nomination of Dian Jordan to the Oklahoma Municipal League’s Board of Director District 3 position.

Discussion:

There was a discussion regarding the unexpected opening of the OML’s District 3 position and how it was a great opportunity for Hochatown to show leadership in the area. This Resolution of Board of Trustee support is necessary for the application process.

Motion: To approve the Resolutions 2023-5 regarding the Town of Hochatown’s Board of Trustee support for the nomination of Dian Jordan to the OML Board of Director District 3 position.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

12. Discussion, Consideration and Possible Action to accept general liability quote in the amount of \$1000 annually from OMAG for municipal insurance.

Discussion:

This general liability municipal insurance is a must – not an option. The quote was based on income and will increase as the town’s revenues increase; the coverage is for \$1 million.

Motion: To accept the general liability quote in the amount of \$1000 annually from OMAG for municipal insurance.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

13. Update and Discussion Only regarding the recent CERT safety training and eclipse meeting.

Discussion:

Janet Cress updated the Board on the completion of the first class of CERT training, and noted that the team was called for their first assignment within a week. The second CERT class is scheduled for Sept 18-20. She also reported that there is monthly training planned.

Janet then gave an update on the 2024 Eclipse planning – noted again that Hochatown is in the middle of longest totality. She has had good meetings with Oklahoma’s Homeland Security and stressed the need for a plan for the town. There will be a meeting of the local Emergency Planning Committee on July 18, at 10.30.

14. Discussion, Consideration and Possible Action to Adjourn.

Motion: To adjourn.
By: Howard Haggard
Second: Todd McDaniel

Roll Call Vote

Trustee Name	Vote
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The Motion carried.

Time: 5:36pm

H.R. Haggard
Dian Jordan
Janet Cress
Chad Sargent
Todd McDaniel

John Hadden

