

**TOWN OF HOCHATOWN**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
October 1<sup>st</sup>, 2025, at 1:00 p.m.  
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

**MEETING MINUTES**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

**1. Call to Order.**

*Who ordered:* Mayor Chad Sargent  
*Time:* 1:01 p.m.

**2. Roll Call of Board of Trustees.**

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters	Y	

A quorum was present.

**3. Recognition of Guests.**

Mayor Chad Sargent recognized the guests and thanked them for their attendance.

**4. Pledge to the Flag.**

Led by Trustee Howard Haggard.

**5. Opening Prayer.**

Led by Mayor Chad Sargent.

**6. Public Comment:** *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*

1. Speaker name: Cristal Joslin  
Agenda item: 10, 11, 12, 17  
Duration: 1 minute and 35 seconds.

**7. Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

- a. Approval of the September 24<sup>th</sup>, 2025, Special Meeting Minutes.
- b. Approval of the September 4<sup>th</sup>, 2025, Special Meeting Minutes.
- c. Approval of the September 4<sup>th</sup>, 2025, Regular Meeting Minutes.
- d. Approval of Payment of Claims.

**8. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.**

*Motion:* To approve the Consent Docket.

*By:* Howard Haggard

*Second:* Brenda Walters

**Roll Call Vote:**

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

**9. Treasurer's Report.**

Treasurer Julie Arrieta presented the September 2025 Treasurer's Report, noting a total income of \$738,799.06, consisting of lodging tax, sales tax, use tax, cigarette tax, a processor refund, and interest earnings. Expenditures totaled \$293,208.96, resulting in net income of \$444,590.10. Arrieta also noted that the Town processed 22 new STR licenses and 24 renewals for the month.

*Motion:* To accept the Treasurer's Report.

*By:* Brenda Walters

*Second:* Todd McDaniel

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

#### **10. Town Administrator's Monthly Report.**

Town Administrator Adam Vossen reported that Mako Road has completed payout, and the certified payment was mailed on September 26. Choctaw Hills Subdivision construction began on September 22 with dirt work and drainage underway and an estimated five-week completion timeline, approximately November 6 depending on weather and field conditions. Camp Branch Road will begin after Choctaw Hills is complete. Easement acquisition continues, with Batch 3 in progress and an abstract ordered on Lukfata Trail. He also provided updates on road standards, Evergreen Hills, fire district mapping, and the wastewater and trails projects, including EDA grant opportunities.

#### **11. Town Department Head's Reports.**

##### **a. Police Chief**

Police Chief Christopher Williamson reported that two new officers have been onboarded and are progressing through their background and equipment setup phases. He stated that departmental technology, including the in-car camera system and license plate reader, has been installed and is functioning properly. Chief Williamson also noted recent cooperation with Lighthorse Police involving an alcohol-related incident, as well as continued collaboration with the sheriff's office regarding a series of cabin break-ins. He reported that the department conducted two traffic stops in the month of September, resulting in one citation.

##### **b. Fire Chief**

Fire Chief Cody Gilbert reported that the department is continuing to build staffing capacity, with a full-time team now in place and two additional personnel in the final stages of their background process. He stated that once those steps are complete, the department will move forward with its transition to 24/7 coverage. Chief Gilbert also noted that hydrant training is ongoing in cooperation with Choctaw Casino, and that all major equipment, including apparatus and SCBA units, is operational and in service.

##### **c. Douglas Copeland**

Douglas "Skip" Copeland reported that he continues to support the Town under the Master Service Agreement, including coordination on public information, development matters, and upcoming projects. He noted that pursuing an audit will likely strengthen the Town's position for future financing

opportunities, and timing for that process will be coordinated with advisors. Copeland also provided project updates, stating that the wastewater engineering design remains in progress, with the 65% design stage extended to December while easements and greenspace determinations are finalized. He added that permitting and ODEQ reallocation efforts are ongoing. In addition, he discussed progress on the Trails Plan, including coordination with state park officials, mapping of legacy trails, and potential partnerships with groups such as Progressive Trail Design and American Ramp Company.

**12. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding adoption of the Town of Hochatown Vehicle Use Policy, establishing standards for the operation of Town-owned and personal vehicles on Town business, including authorization requirements, operator responsibilities, accident reporting procedures, and conditions for take-home vehicle assignments.**

*Motion:* To approve the Vehicle Use Policy.

*By:* Brenda Walters

*Second:* Dian Jordan

**Roll Call Vote:**

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

**13. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to review and possibly approve the Hochatown Police Department shoulder patch design.**

*Motion:* To take no action.

*By:* Howard Haggard

*Second:* Todd McDaniel

**Roll Call Vote:**

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

**14. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding participation in the National Coalition joint lobbyist agreement with Van Scoyoc Associates, Inc., at a cost of \$1,000 per month for a 12-month contract term.**

*Motion:* To approve the participation at \$1,000/month for 12 months, subject to final legal review/approval, not to exceed \$12,000 total.

*By:* Brenda Walters

*Second:* Todd McDaniel

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

**15. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding adoption of the 2025 Fire Prevention Week Proclamation, recognizing October 5–11, 2025, as Fire Prevention Week in the Town of Hochatown.**

*Motion:* To approve the adoption of the 2025 Fire Prevention Week Proclamation.

*By:* Dian Jordan

*Second:* Chad Sargent

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

**16. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to support the creation of the Friends of the Hochatown Public Library LLC, as recommended by the Southeastern Oklahoma Library System.**

*Motion:* To approve the creation of the Friends of the Hochatown Public Library LLC.

*By:* Brenda Walters

*Second:* Dian Jordan

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

- 17. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to authorize the Town Administrator, or his appointee, to negotiate a 12-month rental agreement for the property located at 9981 N. US Highway 259, Suite B, Hochatown, Oklahoma 74728, at a rate of \$1,500.00 per month, for use by the Hochatown Town Library and related purposes.**

*Motion:* To authorize Town Administrator to negotiate a 12-month rental for 9981 N. US Highway 259, Suite B at \$1,500/month for library and related purposes.

*By:* Howard Haggard

*Second:* Dian Jordan

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

- 18. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to convene into Executive Session for the purposes of:**  
**(A) Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(1), to discuss the employment, hiring, appointment, demotion, promotion, disciplining, or resignation of Police Chief; and**  
**(B) Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(3), to discuss the purchase or appraisal of real property.**

*Motion:* To convene into Executive Session.

*By:* Howard Haggard

*Second:* Todd McDaniel

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 2:11 p.m.

**19. Discussion and possible action (approval, rejection, amendment, and/or postponement) to reconvene in open session.**

*Motion:* To reconvene in open session.

*By:* Howard Haggard

*Second:* Dian Jordan

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 4:03 p.m.

**20. Statement of executive session minutes.**

(A) Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(1), to discuss the employment, hiring, appointment, demotion, promotion, disciplining, or resignation of Police Chief; and

(B) Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(3), to discuss the purchase or appraisal of real property.

The Board took no action.

**21. Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) on any discussion from Executive Session.**

The Board took no action.

**22. New Business: any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.**

No new business was introduced.

**23. Discussion, consideration and possible action to adjourn.**

*Motion:* To adjourn.

*By:* Howard Haggard

*Second:* Brenda Walters

**Roll Call Vote:**

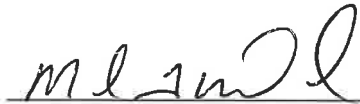
<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y


The motion carried.

Time: 4:06 p.m.

  
Howard Haggard, Trustee


  
Dian Jordan, Trustee

  
Todd McDaniel, Trustee

  
Chad Sargent, Mayor

  
Brenda Walters, Trustee

Attest:

  
Julie Arrieta, Town Clerk

