

TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 6th, 2026, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING MINUTES

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. Pledge to the Flag.

Led by Trustee Howard Haggard.

2. Opening Prayer.

Led by Trustee Howard Haggard.

3. Call to Order.

Who ordered: Mayor Chad Sargent

Time: 1:00 p.m.

4. Roll Call of Board of Trustees.

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters	Y	

A quorum was present.

5. Recognition of Guests.

Mayor Chad Sargent recognized the guests and thanked them for their attendance.

6. Public Comment: *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*

There were no requests to address the board.

7. Consent Docket: *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

- a. Approval of the April 1st, 2026, Regular Meeting Minutes.
- b. Approval of the April 15th, 2026, Amended Special Meeting Minutes.
- c. Approval of the April 29th, 2026, Special Meeting Minutes.
- d. Approval of Payment of Claims.

8. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.

Motion: To approve Consent Docket

By: Dian Jordan

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

9. Treasurer's Report.

Town Clerk/Treasurer Julie Arrieta presented the Treasurer's Report for April 2026. She reported lodging tax collections of \$312,255.43, sales tax collections of \$298,572.51, use tax collections of \$7,267.50, cigarette tax revenue of \$1,392.95, court revenue of \$615.00, and interest income of \$23,833.51, resulting in total income of \$643,936.90. Total expenditures for the month were \$538,996.79, resulting in net income of \$104,940.11. It was also reported that six first-time STR licenses were issued during the month of April. Sales tax collections increased 28% month-over-month and 11.81% year-over-year. Lodging tax collections increased 88.93% month-over-month due in part to Spring Break activity and increased 1.35% year-over-year.

Motion: To approve Treasurer's Report

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y

Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

10. Town Administrator's Monthly Report.

Town Administrator Adam Vossen presented his monthly report. He provided updates regarding Camp Ranch and Choctaw Hills infrastructure projects, noting the Town continues to work with the surety company and engineering consultants. Mr. Vossen reported that Trail Road design is approximately 50% complete and Pinion Road design is approximately 75% complete. Construction activities on Old Hochatown Road began on April 27 and were progressing without issue. He also provided updates regarding subdivision easements, maintenance operations, Planning Commission activities, subdivision regulations, ongoing discussions with Airbnb regarding tax collection issues, preparations for relocation to the winery building, a potential Municipal Road Drilling Activity Fund grant opportunity, municipal court consulting services, and the completion of the Town's interactive mapping project.

11. Town Department Head's Reports.

a. Police Chief

Police Chief Chris Williamson reported that the Police Department responded to 80 calls for service, conducted 36 traffic stops, issued four citations, and made seven arrests during the month. He stated that the department investigated 18 cases and provided 12 motorist assists. Chief Williamson also reported positive progress with the Town's K-9 program and training efforts. He noted that interactions with tribal members had increased and that applicable cases were being referred to tribal prosecutors. Chief Williamson further reported attending 14 meetings throughout the month.

b. Fire Chief

Fire Chief Cody Gilbert reported that all new air packs had been received and placed into service. He provided an update regarding staffing efforts, stating that two newly hired firefighters were scheduled for physical examinations and additional experienced applicants had expressed interest in joining the department. Chief Gilbert also reported that the department was pursuing grant funding for twelve additional sets of firefighting gear to ensure all firefighters would have access to two complete sets of personal protective equipment.

c. Douglas Copeland

Douglas Copeland reported on the Town's wastewater allocation efforts and ongoing discussions with regulatory agencies regarding permitting requirements. He also provided an update regarding the CivicPlus website transition, stating that the new website is expected to be rolled out in phases with a target implementation date of July 1, 2026. Mr. Copeland discussed redevelopment of the Town's STR registration platform and efforts to establish a property-based registration system. He further reported on the Town's interactive mapping project and ongoing public information initiatives.

12. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the Public Hearing date for the Town of Hochatown's 2026-2027 Budget.

Motion: To set the Public Hearing for the FY 2026-2027 Budget on June 3, 2026, at 12:00 p.m.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

13. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of one (1) vehicle for the Hochatown Code Enforcement Department through a competitive bid process, with three (3) bids submitted for review from Jim Norton Chevrolet, Classic Chevrolet OKC, and James Hodge Chevrolet of Broken Bow.

The Board reviewed bids submitted by:

- Classic Chevrolet
- James Hodge Chevrolet
- Jim Norton Chevrolet

After discussion, the Board selected the James Hodge Chevrolet proposal in the amount of **\$47,622.75**.

Motion: To approve purchase of the Code Enforcement vehicle from James Hodge Chevrolet for \$47,622.75.

By: Brenda Walters

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

- 14. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding Resolution No. 2026-01 authorizing the submission of a Project Application for the Municipal Road Drilling Activity Fund (MRDAF) through the Oklahoma Department of Transportation, including the Town's commitment to provide the required minimum 25% matching funds, maintain the roadway, and return any unused funds, and authorizing the Mayor to execute all necessary documents on behalf of the Town.**

Motion: To approve Resolution 2026-01 authorizing submission of the Municipal Road Drilling Activity Fund application and authorizing the Mayor to execute all necessary documents.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

- 15. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the adoption of Resolution No. 2026-02 establishing the Town of Hochatown Employee Wellness Benefit Policy and Gym Membership Participation Program, and authorizing implementation of the program.**

Motion: Approve Resolution No. 2026-02 establishing the Employee Wellness Benefit Policy and Gym Membership Participation Program utilizing the base membership level at \$48.00 per month, available after 60 days of employment, with a minimum of six visits per month.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

- 16. Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) to convene into Executive Session as follows:**

a. Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(4), to discuss confidential

communications between the Town and the Town's Attorneys concerning a pending investigation, claim, or action which the Town, with the advice of the Town's Attorneys, has determined that disclosure will seriously impair the ability of the Town to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality (related to possible legal action regarding marketplace facilitators/lodging booking companies).

- b. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(3), for the purpose of discussing the sale, purchase, lease, acquisition, or appraisal of real property for the Town of Hochatown.

Motion: To enter into Executive Session.

By: Todd McDaniel

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 1:50 p.m.

17. Discussion and possible action (approval, rejection, amendment, and/or postponement) to reconvene in open session.

Motion: To reconvene into open session.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 2:56 p.m.

18. Statement of executive session minutes.

The Mayor Chad Sargent announced that the Board met in Executive Session for the purposes to:

- a. Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(4), to discuss confidential communications between the Town and the Town's Attorneys concerning a pending investigation, claim, or action which the Town, with the advice of the Town's Attorneys, has determined that disclosure will seriously impair the ability of the Town to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality (related to possible legal action regarding marketplace facilitators/lodging booking companies).
- b. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(3), for the purpose of discussing the sale, purchase, lease, acquisition, or appraisal of real property for the Town of Hochatown.

19. Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) on any discussion from Executive Session.

Motion: To authorize the Town's legal team to pursue all legal means and actions necessary to remedy the incorrect collection and/or remittance of sales tax, use tax, and lodging tax due to the Town of Hochatown.

By: Brenda Walters

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

20. New Business: any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business was brought forward.

21. Discussion, consideration, and possible action to adjourn.

Motion: To adjourn.

By: Todd McDaniel

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

Brenda Walters	Y
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The motion carried.

Time: 2:58p.m.

Howard Haggard

Howard Haggard, Trustee

Dian Jordan

Dian Jordan, Trustee

Todd McDaniel

Todd McDaniel, Trustee

absent

Chad Sargent, Mayor

Brenda Walters

Brenda Walters, Trustee

Attest:

Julie Arrieta

Julie Arrieta, Town Clerk

