

**TOWN OF HOCHATOWN  
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

October 17, 2024, at 1:00 p.m.

Hocha Town Hall

101 Rock Oak Lane - Hochatown, OK 74728

**MEETING MINUTES**

**1. Call to Order.**

*Who ordered:* Mayor Dian Jordan

*Time:* 1:04 p.m.

**2. Roll Call of Board of Trustees.**

<b>Trustee Name</b>	<b>Present</b>	<b>Absent</b>
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters	Y	

There was a quorum.

**3. Recognition of Guests.**

The mayor recognized the guests and thanked them for their attendance.

**4. Discussion, consideration, and possible action regarding the evaluation and selection of a proposal for the Town's Comprehensive Plan.**

*Discussion:*

Town Administrator Adam Vossen began the discussion by stating the Board was not expected to make a decision this date, that they will review the eight (8) proposals that were received, narrow them down to several finalists and then move forward with interviews as the next step. He advised that as they review the proposals, to note what differentiates the company's and most importantly, how they will engage the public. The Board reviewed each of the eight (8) proposals in alphabetical order:

- Asakura Robinson
- Crafton Tull
- Guernsey
- Halff
- Olsson Studio
- TSW Planning
- WSB
- Yard

Following their review of each of the proposals, they voted to arrive at three (3) finalists. The vote was as follows:

- Asakura Robinson – 0
- Crafton Tull – 0
- Guernsey – 1
- Halff – 4
- Olsson Studio – 4
- TSW Planning – 5
- WSB – 1
- Yard - 0

Town Administrator Vossen agreed to set individual meetings with the finalist firms Halff, Olsson Studio and TSW Planning as soon as possible.

*\*Trustee Brenda Walters left the meeting.*

**5. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.**

There was no new business brought forward.

**6. Discussion, consideration and possible action to adjourn.**

*Motion:* To adjourn the meeting

*By:* Howard Haggard

*Second:* Todd McDaniel

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	*Absent

The motion carried and the meeting adjourned.

*Time:* 2:42 p.m.

*Howard Haggard*

Howard Haggard, Trustee

*Dian Jordan*

Dian Jordan, Mayor

*Todd McDaniel*

Todd McDaniel, Trustee

*Chad Sargent*

Chad Sargent, Trustee

*Brenda Walters*

Brenda Walters, Trustee

Attest:

*Helen Harden*

Helen Harden, Town Clerk

