TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
April 1st, 2026, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING MINUTES

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. **Pledge to the Flag.**

   Led by Trustee Howard Haggard.

2. **Opening Prayer.**

   Led by Trustee Howard Haggard.

3. **Call to Order.**

   Who ordered: Mayor Chad Sargent
   Time: 1:02 p.m.

4. **Roll Call of Board of Trustees.**

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters	Y	

   A quorum was present.

5. **Recognition of Guests.**

   Mayor Chad Sargent recognized the guests and thanked them for their attendance.

6. **Public Comment:** *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*

There were no requests to address the board.

7. **Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
    a. Approval of the March 4th , 2026, Regular Meeting Minutes.

8. **Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.**

Motion: To approve Consent Docket.

By: Chad Sargent

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

9. **Treasurer's Report.**

Town Clerk/Treasurer Julie Arrieta presented the Treasurer's Report, including sales tax collections of $232,990.12, use tax of $3,703.85, cigarette tax of $1,847.91, and bank interest of $24,392.54 for the month. She noted the full detailed report would be completed later in the week due to the meeting occurring on the first of the month.

Motion: Howard Haggard

By: Todd McDaniel

Second:

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

10. **Town Administrator's Monthly Report.**

Town Administrator Adam Vossen provided a detailed report on ongoing projects, including road projects, grant timelines, and communications with the surety company regarding stalled developments. He reported that five bids were received for the Old Hochatown Road project and discussed budget balances and grant extension efforts.

He also provided an update on ongoing issues with Airbnb tax remittance and mapping discrepancies, noting coordination efforts with legal counsel, the Oklahoma Tax Commission, and Airbnb representatives. Additional updates included road maintenance efforts, improvements to the Town's road inventory database, onboarding of new staff, and recognition of Fire Chief Cody Gilbert's ISO improvement plan.

11. Town Department Head's Reports.

a. Police Chief

Chief Chris Williamson reported 120 calls for service during the month, three citations, and seven arrests including domestic assault, controlled substances, and public intoxication. He also reported on a shooting incident that remains under investigation, noting multi-agency response and progress toward charges. Additional updates included recovered narcotics and successful resolution of missing persons cases.

b. Fire Chief

Fire Chief Cody Gilbert reported 41 calls for service, including one structure fire, multiple medical calls, motor vehicle accidents, and brush fires. He reported that the department's radio repeater system is operational and nearing full implementation. Staffing updates included new hires and ongoing recruitment.

c. Douglas Copeland

Douglas Copeland provided updates on HDA projects, including wastewater permitting progress, GIS mapping integration, STR system improvements through Granicus, and ongoing coordination with ODOT regarding pedestrian infrastructure. He also reported on website development, data integration efforts, and public information initiatives.

12. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) of the opening, review, selection, rejection and/or awarding of bids submitted for the Old Hochatown Road resurfacing project and authorize Town Administrator to execute all necessary documents to begin project.

Motion: To award bid to R.I.P. Construction in the amount of $781,121 contingent upon satisfactory reference checks.

By: Brenda Walters

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote

Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

13. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the presentation and acceptance of the audit report for the Town of Hochatown for the fiscal year ended June 30, 2025, as prepared by the Office of Michael Green, CPA.**

The audit was presented by representatives from the Office of Michael Green, CPA. The audit resulted in a clean opinion with no material findings or compliance issues. Discussion included future growth considerations, internal controls, and software scalability.

Motion: To accept the audit report.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

At this point Mayor Sargent moved to agenda item 16.

14. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the Fee Proposal from MA+ Architecture for Facilities and Site Assessment Services for approximately 6.85 acres consisting of five existing buildings, including 2 base services in the amount of $36,490.00, optional services in the amount of $8,610.00, and a total estimated cost not to exceed $45,820.00.**

No action was taken.

15. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the proposal from C.H. Guernsey & Company for a Building Assessment and Report of Existing Property Improvements for approximately 6.85 acres consisting of five existing buildings, in the amount of $88,600.00, and authorizing execution of the agreement.**

No action was taken.

16. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the approval of the official Hochatown Police Department patch design.

Multiple versions were presented for consideration, including white and black uniform options. The Board discussed the design and its intended use for department uniforms.

Motion: To approve patch 1, 2, and 3.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

17. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the approval of Sales Quote No. 586950-C from Dana Safety Supply for police vehicle equipment, K9 unit upfit, and associated installation costs for the Hochatown Police Department.

Discussion was held regarding Sales Quote No. 586950-C from Dana Safety Supply for police vehicle equipment, including K9 unit upfit and installation. The Board discussed the equipment components, including emergency lighting, partitions, and the K9 safety system. Discussion included the necessity of the equipment in relation to the K9 program and overall department needs.

Motion: To approve Sales Quote No. 586950-C from Dana Safety Supply.

By: Brenda Walters

Second: Dian Jordan

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

18. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the approval of a contract with Von Jäger K9, LLC for the purchase of a

dual-purpose (narcotics detection) police canine and associated handler training services for the Hochatown Police Department.

Discussion was held regarding entering into a contract with Von Jäger K9, LLC for the purchase of a dual-purpose police canine and handler training. The Board discussed the benefits of a K9 unit, including search and rescue capabilities, tracking, and officer safety. Consideration was also given to utilization rates, cost, and liability.

Motion: To approve contract with Von Jäger K9, LLC.

By: Brenda Walters

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

19. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the request from the Hochatown Police Department to approve the hiring of two (2) additional full-time police officers, increasing department staffing from four (4) to six (6) officers, as presented in the HPD Staffing Justification.**

Discussion was held regarding the request from the Hochatown Police Department to hire two additional full-time officers, increasing staffing from four (4) to six (6). The Board discussed operational needs, growth of the Town, and increased demand for law enforcement services.

Motion: To approve hiring of two (2) additional full-time police officers.

By: Howard Haggard

Second: Dian Jordan

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

20. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of two (2) 2026 Chevrolet Tahoe Police Pursuit Vehicle (PPV)**

through state contract SW0036 from Carter Chevrolet Agency LLC for use by the Hochatown Police Department.

Motion: To approve purchase of two (2) 2026 Chevrolet Tahoe PPVs through state contract from Carter Chevrolet Agency, each vehicle at $55,257, and to approve outfitting of the vehicles through Dana Safety Supply, with outfitting not to exceed $27,500.

By: Brenda Walters

Second: Howard Haggard.

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

21. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the use and reporting of Community Fund donations received from the Choctaw Nation of Oklahoma (CNO), including development of a tracking and reporting process, and consideration of establishing a recurring agenda item following each quarterly donation.**

Discussion was held regarding the use and reporting of Community Fund donations received from the Choctaw Nation of Oklahoma. Town Administrator Adam Vossen explained that the Town receives quarterly donations through the Choctaw Nation Community Fund, with the most recent payment totaling $25,400. He recommended that the current quarter's donation be allocated toward the upfitting of the K9 unit, previously approved by the Board.

Further discussion was held regarding the need to formalize a tracking and reporting process for all Community Fund expenditures. Staff presented a proposed procedure, including an internal tracking system and reporting protocol to ensure transparency and accountability. The Board also discussed establishing a recurring quarterly agenda item to review and report on these funds.

Motion: To approve the reporting of Community Fund donations, including development of a tracking and reporting process, establishment of a recurring quarterly agenda item, and designation of the current quarter's donation to be applied toward the K9 unit upfitting.

By: Chad Sargent

Second: Dian Jordan

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y

Chad Sargent	Y
Brenda Walters	Y

The motion carried.

22. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of one (1) 2026 Chevrolet Silverado 1500 Crew Cab, pursuant to Oklahoma State Contract SW035, from Vance Chevrolet Buick GMC of Miami, in the total amount of $44,577.00.**

Motion: To approve purchase of one (1) 2026 Chevrolet Silverado 1500.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

23. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of one (1) 2026 Chevrolet Silverado 2500HD Double Cab, including Knapheide 8' service body and related equipment, pursuant to Oklahoma State Contract SW035, from Vance Chevrolet Buick GMC of Miami, in the total amount of $62,402.00.**

No action was taken.

24. **Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) to convene into Executive Session as follows:**

    a. **Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(4), to discuss confidential communications between the Town and the Town's Attorneys concerning a pending investigation, claim, or action which the Town, with the advice of the Town's Attorneys, has determined that disclosure will seriously impair the ability of the Town to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality. (BOARD OF COUNTY COMMISSIONERS VS. TOWN OF HOCHATOWN, CJ- 2023-74)**

    b. **Pursuant to Title 25 of Oklahoma Statute, § 307(B)(3), for the purpose of discussing the sale, purchase, lease, acquisition, or appraisal of real property for the Town of Hochatown.**

    c. **Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), discuss the employment, hiring, appointment, demotion, promotion, disciplining, or resignation of Monte Deater, Blake Bennett, Austin Wheat, Oliver Skimbo, Julie Arrieta, Kristopher Bearden, Justin Cherry, Douglas Copeland, Brady Fox, Lindsy Gammon, Gavin Garrett, Cody Gilbert, Misty**

Green, Clay Hattabaugh, Nathen Koonce, Jason Ledet, Alexander Lindly, Luke Magar, Aaron Marsh, Shiloh Martin, Justin Nethercott, Michael Olvera, Mason Payne, Ryan Richardson, Tayden Taylor, Adam Vossen, Joshua White, and Christopher Williamson.

Motion: To convene into Executive Session.

By: Todd McDaniel

Second: Brenda Walters

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 3:04 p.m.

25. Discussion and possible action (approval, rejection, amendment, and/or postponement) to reconvene in open session.

Motion: To reconvene in open session.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 4:43 p.m.

26. Statement of executive session minutes.

The Mayor Chad Sargent announced that the Board met in Executive Session for the purposes to:

a. Pursuant to Title 25 of the Oklahoma Statutes, § 307(B)(4), to discuss confidential communications between the Town and the Town's Attorneys concerning a pending investigation, claim, or action which the Town, with the advice of the Town's Attorneys, has determined that disclosure will seriously impair the ability of the Town to process the claim or conduct the pending investigation, litigation, or proceeding in the public interest in compliance with its duty of confidentiality. (BOARD OF COUNTY COMMISSIONERS VS. TOWN OF HOCHATOWN, CJ- 2023-74)

b. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(3), for the purpose of discussing the sale, purchase, lease, acquisition, or appraisal of real property for the Town of Hochatown.

c. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), discuss the employment, hiring, appointment, demotion, promotion, disciplining, or resignation of Monte Deater, Blake Bennett, Austin Wheat, Oliver Skimbo, Julie Arrieta, Kristopher Bearden, Justin Cherry, Douglas Copeland, Brady Fox, Lindsy Gammon, Gavin Garrett, Cody Gilbert, Misty Green, Clay Hattabaugh, Nathen Koonce, Jason Ledet, Alexander Lindly, Luke Magar, Aaron Marsh, Shiloh Martin, Justin Nethercott, Michael Olvera, Mason Payne, Ryan Richardson, Tayden Taylor, Adam Vossen, Joshua White, and Christopher Williamson.

27. Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) on any discussion from Executive Session.

Motion: To approve second addendum to lease agreement for main building space at $3,600/month effective April 1, 2026.

By: Brenda Walters

Second: Howard Haggard

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Motion: To offer employment to Oliver Skimbo as Roads Superintendent at $65,000/year plus benefits, contingent on background check.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	**Vote**
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Motion: To accept the resignation of Monte Deater.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Motion: To offer employment to Blake Bennett as Patrol Officer/K9 Handler at $25/hour plus benefits and additional compensated K9 care time.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Motion: To offer employment to Austin Wheat as Patrol Officer at $25/hour plus benefits, contingent on background check.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote

Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

28. New Business: any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business was brought forward.

29. Discussion, consideration, and possible action to adjourn.

Motion: To adjourn.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Y

The motion carried.

Time: 4:51 p.m.

Howard Haggard

Howard Haggard, Trustee

Dian Jordan

Dian Jordan, Trustee

Todd McDaniel, Trustee

Chad Sargent, Mayor

Brenda Walters

Brenda Walters, Trustee

Attest:

OFFICIAL TOWN SEAL
HOCHATOWN
OKLAHOMA

Julie Arrieta

Julie Arrieta, Town Clerk