

ORDINANCE NO. 15

AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OF ORDINANCES TITLE 1 "ADMINISTRATION", ADDING CHAPTER 11, "BOARD OF TRUSTEE MEETINGS; PROCEDURES" TO ESTABLISH PROCEDURE FOR SUBMISSION OF AGENDA ITEMS; ADOPT MEETING PROCEDURES; PROVIDING PENALTY FOR PRESENTING FALSE STATEMENTS TO THE BOARD; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, MCCURTAIN COUNTY, STATE OF OKLAHOMA:

SECTION 1. That Title 1, new Chapter 11 of the Code of Ordinances of the Town of Hochatown, Oklahoma is hereby adopted and shall hereinafter read as follows:

Chapter 11: BOARD OF TRUSTEE MEETINGS; PROCEDURES

SECTION:

1-8-1: Item Submittal

1-8-2: Addition To Agenda; Mayor

1-8-3: Procedural Authority

1-8-4: False Statements To The Board of Trustees

1-8-1: ITEM SUBMITTAL:

Matters to appear on the board of trustees meeting agenda shall be submitted by staff to the town clerk in writing with supporting documentation prior to five o'clock (5:00) P.M. on the Wednesday of the week prior to any regularly scheduled board of trustees meeting (the "Submission Deadline"). Any board member will also have the right to put any item on the agenda; provided, however, that they must submit their proposed item to the town clerk in writing with any supporting documentation by the Submission Deadline. Upon receipt of a requested topic from the board member, the town clerk will forward the item to the appropriate staff for review so that the staff can submit any further supporting documentation that may be necessary. The town attorney shall review the proposed agenda item and may amend the proposed language of the agenda item so as to ensure its compliance with state law or this code.

1-8-2: ADDITION TO AGENDA:

Items may be added to the agenda after the Submission Deadline upon the approval of the Town Administrator and one board member so long as such addition complies with the open meeting act.

1-8-3: PROCEDURAL AUTHORITY:

In all questions as to the rules of procedures of this body, where not inconsistent with previously adopted ordinances or "Robert's Rules Of Order", a recognized authority on parliamentary procedure, shall govern.

1-9-4: FALSE STATEMENTS TO THE BOARD OF TRUSTEES:

It shall be an offense for any person, including officers of the Town, in any manner within any hearing in which an appeal to the board of trustees is made or an application is presented for action by the board of trustees to knowingly and willfully falsify, conceal or cover up by any trick, scheme or device a material fact; make any false, fictitious or fraudulent statement or representation; or make or use any false writing or document knowing the same to contain any false, fictitious or fraudulent statement or entry. Any person violating the provisions of this section shall be guilty of an offense and upon conviction shall be punished by a fine of not more than one hundred dollars (\$100.00), excluding costs and assessments, or by imprisonment in the town jail for a period of not more than ten (10) days or by both such fine and imprisonment.

SECTION 6. That the remaining portions of Title 1 of the Code of Ordinances of the Town of Hochatown, Oklahoma shall be unchanged by this Ordinance.

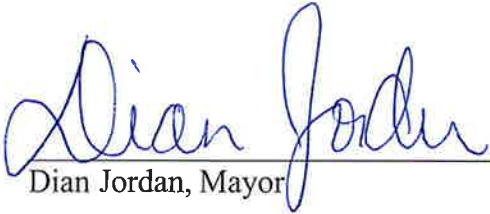
SECTION 7. The provisions of this ordinance are severable and if any section, subsection, subdivision, paragraph, sentence, clause or phrase or any part thereof is for any reason determined to be unconstitutional or adjudged invalid or ineffective by any Court of competent jurisdiction, such determination or adjudication shall not affect or impair the validity or effectiveness of the remaining parts, provisions or portions hereof.

SECTION 8. Repealer. All ordinances or parts thereof which are inconsistent with this ordinance are repealed upon effective date of this ordinance.


SECTION 9. It being immediately necessary for the preservation of the public health, peace, and safety of the citizens of the Town of Hochatown, Oklahoma, that an emergency be declared to exist, this ordinance shall be in full force and effect immediately from and after its passage, approval, and publication.

SECTION 10. Pursuant to 11 O.S. §14-108, the Town Clerk is authorized to include this ordinance in the official Code of Ordinances for the Town of Hochatown, it being the intent to authorize recodification with the inclusion of this ordinance upon approval.

PASSED AND APPROVED by the Town Trustees of the Town of Hochatown, Oklahoma this the 5th day of February, 2025.


Dian Jordan, Mayor

ATTEST:


Helen Harden, Town Clerk

