

TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
February 5, 2025, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING NOTICE AND AGENDA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. **Call to Order.**
2. **Roll Call of Board of Trustees.**
3. **Recognition of Guests.**
4. **Public Comment:** *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*
5. **Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
 - a. Approval of the January 24, 2024 Special Meeting Minutes.
 - b. Approval of the January 8, 2024 Regular Meeting Minutes.
 - c. Approval of Payment of Claims.
6. **Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.**
7. **Treasurer's Report.**
8. **Town Administrator's Monthly Report.**
9. **Town Department Head's Reports.**
 - a. Police Chief
10. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for the Town Administrator to sign the Rural and Tribal Assistance (RTA) Program grant for a possible award of up to \$200,000.00 to be used towards the funding for the Town of Hochatown's Comprehensive Plan.**
11. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding amending Town Ordinances to require all structures within the Town Limits to display the "911" address.**
12. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to authorize the Town's Treasurer to acquire a full-service payroll contractor.**
13. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to review and possibly amend the agreement with the Southeast Oklahoma Library System.**

14. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for the Town of Hochatown to join the Broken Bow Area Chamber of Commerce at an annual cost of \$250.00.
15. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for board members and/or Town staff to attend the 60th Annual Broken Bow Area Chamber of Commerce Banquet.
16. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for the Town of Hochatown to join the Idabel Chamber of Commerce and Agriculture at an annual cost of \$150.00.
17. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for board members and/or Town staff to attend the Idabel Chamber of Commerce and Agriculture's Annual Banquet at a cost of \$50 per person or a table of six for \$300.00.
18. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for the Mayor to sign the Designated Management Agency (DMA) forms to be submitted to the Oklahoma Department of Environmental Quality (ODEQ) for the Hochatown Wastewater Collection and Treatment Project.
19. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to give approval for the Mayor to sign the Request for a Wasteload Allocation letter to be submitted to the Oklahoma Department of Environmental Quality (ODEQ) for the Hochatown Wastewater Collection and Treatment Project.
20. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding amendments to and possible adoption of a Town of Hochatown Employee Handbook.
21. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to approve Ordinance 15: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OF ORDINANCES TITLE 1 "ADMINISTRATION", ADDING CHAPTER 11, "BOARD OF TRUSTEE MEETINGS; PROCEDURES" TO ESTABLISH PROCEDURE FOR SUBMISSION OF AGENDA ITEMS; ADOPT MEETING PROCEDURES; PROVIDING PENALTY FOR PRESENTING FALSE STATEMENTS TO THE BOARD; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.
22. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to adopt the Emergency Clause of Ordinance No. 15: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OF ORDINANCES TITLE 1 "ADMINISTRATION", ADDING CHAPTER 11, "BOARD OF TRUSTEE MEETINGS; PROCEDURES" TO ESTABLISH PROCEDURE FOR SUBMISSION OF AGENDA ITEMS; ADOPT MEETING PROCEDURES; PROVIDING PENALTY FOR PRESENTING FALSE STATEMENTS TO THE BOARD; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.
23. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to approve Ordinance 16: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OR ORDINANCES TITLE 2 "BOARDS AND COMMISSIONS", CHAPTER 1 "PLANNING COMMISSION", AMENDING SECTION 2-1-1(B) TO ESTABLISH THAT THE COMMITTEE SHALL BE MADE UP OF A MINIMUM OF THREE (3) RESIDENTS WITH THE REMAINING TWO (2) SEATS TO BE FILLED BY A RESIDENT OR PROPERTY OWNER AND FURTHER AMENDING TO PERMIT ANY MEMBER OF THE BOARD OF TRUSTEES TO NOMINATE A MEMBER; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.
24. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to adopt the Emergency Clause of Ordinance No. 16: AN ORDINANCE OF THE

MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING THE CODE OR ORDINANCES TITLE 2 “BOARDS AND COMMISSIONS”, CHAPTER 1 “PLANNING COMMISSION”, AMENDING SECTION 2-1-1(B) TO ESTABLISH THAT THE COMMITTEE SHALL BE MADE UP OF A MINIMUM OF THREE (3) RESIDENTS WITH THE REMAINING TWO (2) SEATS TO BE FILLED BY A RESIDENT OR PROPERTY OWNER AND FURTHER AMENDING TO PERMIT ANY MEMBER OF THE BOARD OF TRUSTEES TO NOMINATE A MEMBER; PROVIDING FOR REPEALER; AND DECLARING AN EMERGENCY.

- 25. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to enter into an Executive Session for the following purpose:
 - a. Pursuant to Title 25 of Oklahoma Statute § 307(B)(1), to discuss the employment, hiring, appointment, demotion, promotion, disciplining, or resignation of the Town Administrator.**
- 26. Reconvene Open Session.**
- 27. Statement of Executive Session Minutes from Board of Trustees.**
- 28. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) on any discussion from the Executive Session.**
- 29. Discussion, consideration and possible action to adjourn.**

I certify that the Notice and Agenda was posted in prominent view at Hocha Town Hall, 101 Rock Oak Lane, Hochatown, OK 74728, no later than 1:00PM on the 4th day of February, 2025.

I certify that the Notice and Agenda was posted on the Town of Hochatown’s public website at www.hochatown.gov.

Signature

Printed name of the person posting meeting agenda