

**TOWN OF HOCHATOWN**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
January 8, 2025, at 1:00 p.m.  
Hocha Town Hall - 101 Rock Oak Lane - Hochtatown, OK 74728

**MEETING NOTICE AND AGENDA**

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to **amendment**, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. **Call to Order.**
2. **Roll Call of Board of Trustees.**
3. **Recognition of Guests.**
4. **Public Comment:** *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochtatown Resolution No. 10.*
5. **Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
  - a. Approval of the December 20, 2024 Special Meeting Minutes
  - b. Approval of the December 4, 2024 Regular Meeting Minutes
  - c. Approval of Payment of Claims.
6. **Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.**
7. **Treasurer's Report.**
8. **Town Administrator's Monthly Report.**
9. **Discussion, consideration and possible action to approve Resolution No. 2024-14: A RESOLUTION OF THE MAYOR AND THE TOWN OF HOCHATOWN, MCCURTAIN COUNTY, STATE OF OKLAHOMA, NOTICE OF 2025 ELECTION DATES FOR THE FOLLOWING OFFICERS: TRUSTEE, AT LARGE FOR A FOUR-YEAR TERM AND TRUSTEE, AT LARGE, FOR A FOUR-YEAR TERM.**
10. **Discussion, consideration and possible action to approve Resolution No. 2025-01: A RESOLUTION OF THE TOWN OF HOCHATOWN, RECOGNIZING CERTAIN ROADS WITHIN THE MUNICIPAL BOUNDARIES OF THE TOWN OF HOCHATOWN AS PUBLIC ROADS, AND AUTHORIZING THE MAINTENANCE OF SUCH ROADS BY THE TOWN OF HOCHATOWN.**
11. **Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to approve \$3,000,000 for road improvements.**
12. **Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to approve a fiscal year 2024-2025 Budget Amendment for \$3,000,000 for road improvements.**

13. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding the designation of the quarterly Choctaw Nation of Oklahoma's Community Fund donation.
14. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding a Lease renewal for the Town Hall building located at 101 Rock Oak Lane, Hochatown, OK for a one-year term January 1, 2025 – December 31, 2025.
15. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of a 26' commercial Christmas tree, including lights and ornaments, for a total cost of \$28,975.00. The Town plans to use a reimbursement grant of \$24,999.00 awarded by the McCurtain County Tourism Authority to partially fund this purchase, leaving the Town's total commitment to \$3,976.00 for the purchase.
16. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to appropriate an additional \$350,000.00 into the 2024/2025 Hochatown Budget for General Government-Professional Services.
17. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to add Julie Arrieta signature to the Town of Hochatown First Bank checking account.
18. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to allow Julie Arrieta authority to access the Town of Hochatown First Bank on-line Banking.
19. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to review property appraisals.
20. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding the Town of Hochatown's zip code.
21. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding providing the Town of Hochatown's lobbyist with direction to assist with the Town's Zip Code project.
22. Discuss, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding funding zip code service to reduce or eliminate a federal fiscal impact.
23. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding a proposal from MATTHEW J. LOVE, ESQ. to provide a full legal assessment of the existing ordinances, make recommendations for amendments and recommend the adoption of new ordinances. The proposed fee for this service is \$175 per hour, with additional expenses for mileage (IRS rate) and copying (\$0.10/page). The board may also elect a 'cost not to exceed' amount for this agreement.
24. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the agreement documents with Tunnell, Spangler & Associates, Inc. d/b/a TSW for comprehensive planning services in the amount of \$200,000.00.
25. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the agreement documents with Tunnell, Spangler & Associates, Inc. d/b/a TSW for Subdivision Regulations with a cost not to exceed of \$40,000.00.
26. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to enter into an Executive Session for the following purpose:
  - a. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), to discuss the possible hiring of Christopher Williamson as Police Chief for the Town of Hochatown.
  - b. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), to discuss the applications and possible hiring of a Fire Chief for the Town of Hochatown.
27. Reconvene Open Session.

- 28. Statement of Executive Session Minutes from Board of Trustees.**
- 29. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) on any discussion from the Executive Session.**
- 30. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding amendments to and possible adoption of a Town of Hochatown Employee Handbook.**
- 31. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.**
- 32. Discussion, consideration and possible action to adjourn.**

**I certify that the Notice and Agenda was posted in prominent view at Hocha Town Hall, 101 Rock Oak Lane, Hochatown, OK 74728, no later than 1:00PM on the 7th day of January, 2025.**

**I certify that the Notice and Agenda was posted on the Town of Hochatown’s public website at [www.hochatown.gov](http://www.hochatown.gov).**

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**Signature**

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**Printed name of the person posting meeting agenda**