

**TOWN OF HOCHATOWN  
SPECIAL MEETING OF THE BOARD OF TRUSTEES**

March 12, 2024 at 9:00am  
Hocha Town Hall  
101 Rock Oak Lane - Hochatown, OK 74728

**MEETING MINUTES**

**1. Call to Order.**

*Who ordered:* Dian Jordan  
*Time:* 9:02 a.m.

**2. Roll Call of Board of Trustees.**

<b>Trustee Name</b>	<b>Present</b>	<b>Absent</b>
Janet Cress	Y	
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent	Y	

A quorum was present.

**3. Recognition of Guests.**

Mayor Jordan recognized the guests.

**4. Discussion, consideration and possible action to adoption of Ordinance No. 6: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING TITLE 4 “BUSINESS AND LICENSE REGULATIONS” BY ADDING CHAPTER 6 “SHORT-TERM RENTAL”, PROVIDING FOR DEFINITIONS; PROVIDING FOR THE REQUIREMENT OF A LICENSE; PROVIDING FOR AN APPLICATION PROCESS; PROVIDING FOR SHORT TERM RENTAL REGISTRATION AND ANNUAL LICENSE FEES; PROVIDING FOR A SELF-CERTIFICATION PROCESS; PROVIDING FOR OPERATOR RESPONSIBILITIES; PROVIDING FOR REVOCATION; PROVIDING FOR WAIVER OF INITIAL REGISTRATION FEE; PROVIDING FOR A PENALTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.**

*Discussion:*

After discussion, Mayor Jordan asked if there was a motion regarding this item.

*Motion:* To approve Ordinance 6 with amendments.

*By:* Janet Cress

*Second:* Chad Sargent

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The motion carried.

5. **Discussion, consideration and possible action to approve Resolution No. 11: RESOLUTION OF GOVERNING BODY OF THE TOWN OF HOCHATOWN, MCCURTAIN COUNTY, STATE OF OKLAHOMA, ESTABLISHING TOWN CREDIT CARD USE POLICY.**

*Discussion:*

After discussion, Mayor Jordan asked if there was a motion regarding this item.

*Motion:* To approve Resolution No. 11 with amendments.

*By:* Janet Cress

*Second:* Chad Sargent

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The motion carried.

**6. Discussion, consideration and possible action to approve engagement with Paychex, Inc. to provide payroll processing services for Town employees.**

*Discussion:*

After discussion, Mayor Jordan asked if there was a motion regarding this item.

*Motion:* To authorize the Town treasurer to execute the agreement with Paychex, Inc. to provide payroll processing services for Town employees.

*By:* Janet Cress

*Second:* Chad Sargent

**Roll Call Vote:**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The motion carried.

**7. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.**

There was no New Business.

**8. Discussion, Consideration and Possible Action to Adjourn.**

Mayor Jordan asked if there was a motion regarding this item.

*Motion:* To adjourn the meeting.

*By:* Howard Haggard

*Second:* Janet Cress

**Roll Call Vote:**

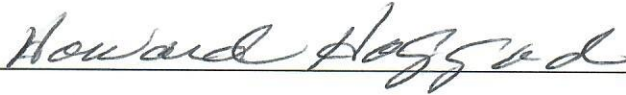
<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Y

The motion carried and the meeting adjourned.

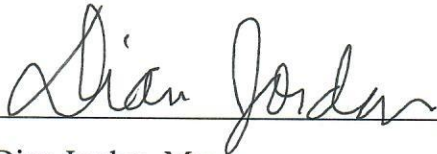
*Time:* 10:29 a.m.



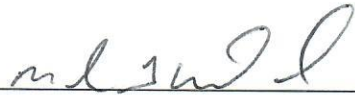
Janet Cress, Trustee



Howard Haggard, Trustee



Dian Jordan, Mayor



Todd McDaniel, Trustee



Chad Sargent, Trustee



Attest:



Helen Harden, Town Clerk