

TOWN OF HOCHATOWN
SPECIAL MEETING OF THE BOARD OF TRUSTEES
March 2nd, 2026, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

SPECIAL MEETING MINUTES

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

1. Pledge to the Flag.

Led by Trustee Howard Haggard.

2. Opening Prayer.

Led by Trustee Howard Haggard.

3. Call to Order.

Who ordered: Mayor Chad Sargent
Time: 1:00 p.m.

4. Roll Call of Board of Trustees.

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan		Absent
Todd McDaniel	Y	
Chad Sargent	Y	
Brenda Walters		Absent

A quorum was present.

5. Recognition of Guests.

Mayor Chad Sargent recognized the guests and thanked them for their attendance.

At this time, Mayor Chad Sargent moved to Agenda Item No. 7.

6. **Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding approval of the Emergency Agreement for Fire Protection Services between the Board of County Commissioners of McCurtain County, Oklahoma, and the Town of Hochatown, Oklahoma, for the provision of fire protection and emergency response services in designated unincorporated areas of McCurtain County, and authorization for the Mayor to execute all related documents.**

Town Administrator Adam Vossen presented the Emergency Agreement for Fire Protection Services between the Board of County Commissioners of McCurtain County and the Town of Hochatown. The agreement provides for the Town to respond to calls for full fire protection and related emergency response services in designated unincorporated areas of McCurtain County. The agreement authorizes the Town to operate a 2006 Freightliner M2 Tanker (Unit #30), owned by McCurtain County, for purposes of providing fire protection services; however, ownership of the equipment remains with the County. The Town would be responsible for maintaining liability and physical damage insurance coverage while the equipment is in the Town's custody or use.

The Board engaged in extensive discussion regarding operational responsibility, insurance requirements, housing and storage of the apparatus, access to the facility where the tanker is currently located, driver authorization, and the timing of obtaining insurance coverage. It was clarified that insurance coverage would not be secured until the Town has custody or operational use of the tanker. Board members also discussed the importance of ensuring uninterrupted fire protection services for unincorporated areas of the County while additional matters concerning equipment and facilities are addressed by the Board of County Commissioners.

Motion: To approve the Emergency Agreement for Fire Protection Services between the Board of County Commissioners of McCurtain County, Oklahoma, and the Town of Hochatown, Oklahoma, and authorize the Mayor to execute all related documents.

By: Todd McDaniel

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Absent

The motion carried.

7. **Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) to adopt an official Open Records Request Form and establish associated fees in compliance with the Oklahoma Open Records Act, including but not limited to copying, certification, and search fees.**

Town Clerk Julie Arrieta presented the proposed official Open Records Request Form, which was obtained from OMAG and reviewed by legal counsel. The purpose is to establish a uniform and compliant

form for public records requests and to formalize associated fees in accordance with the Oklahoma Open Records Act.

Motion: To adopt the official Open Records Request Form and associated fees.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Absent

The motion carried.

- 8. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding approval of an agreement with TSW to provide hourly on-call GIS services, including the initial creation and setup of a web-based interactive mapping platform for the Town of Hochatown, with an initial setup fee not to exceed \$5,000 and ongoing hourly services at a rate of \$150 per hour.**

Town Administrator Adam Vossen presented the agreement with TSW to provide on-call GIS services, including the creation of a web-based interactive mapping platform for the Town. The platform will integrate with the Town's website and provide features such as public and private road identification, parcel lookup by address, zoning layers, evacuation routes, and future land use mapping. The Board discussed the benefits of improving public access to mapping and planning information. The agreement includes an initial setup fee not to exceed \$5,000 and ongoing hourly services at \$150 per hour.

Motion: To approve the agreement with TSW for GIS services, including the creation of a web-based interactive mapping platform, with an initial setup fee not to exceed \$5,000 and ongoing services at \$150 per hour.

By: Chad Sargent

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Absent

The motion carried.

9. Discussion, consideration and possible action (approval, rejection, amendment, and/or postponement) regarding approval of an Associate Membership with Select Oklahoma an Economic Development Partnership, Inc., including payment of the \$350 annual membership fee and \$50 application fee.

Motion: To approve the Associate Membership with Select Oklahoma, including payment of the \$350 annual membership fee and \$50 application fee.

By: Todd McDaniel

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Absent

The motion carried.

10. Discussion, consideration and possible action to adjourn.

Motion: To adjourn.

By: Howard Haggard

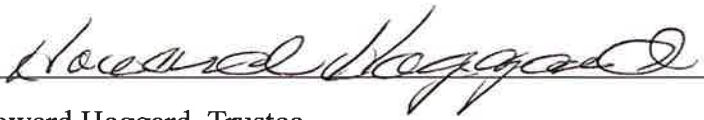
Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Absent
Todd McDaniel	Y
Chad Sargent	Y
Brenda Walters	Absent

The motion carried.

Time: 1:54 p.m.


Howard Haggard, Trustee

Absent

Dian Jordan, Trustee

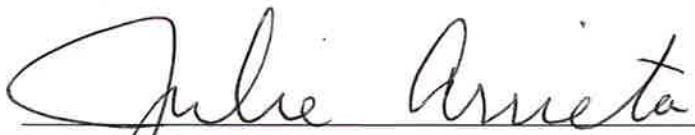

Todd McDaniel, Trustee


Chad Sargent, Mayor

Absent

Brenda Walters, Trustee

Attest:


Julie Arrieta, Town Clerk

