

TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
December 4, 2024, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING MINUTES

1. Call to Order.

Who ordered: Mayor Dian Jordan
Time: 1:00 p.m.

2. Roll Call of Board of Trustees.

Trustee Name	Present	Absent
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel	Y	
Chad Sargent		Y
Brenda Walters	Y	

There was a quorum.

3. Recognition of Guests.

Mayor Jordan recognized the guests and thanked them for their attendance.

4. Public Comment: *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No.10.*

No guests requested to address the Board.

5. Consent Docket: *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

- a. Approval of the November 26, 2024 Special Meeting Minutes
- b. Approval of the November 25, 2024 Special Meeting Minutes
- c. Approval of the November 6, 2024 Special Election Minutes
- d. Approval of the November 6, 2024 Regular Meeting Minutes.
- e. Approval of the November 5, 2024 Special Meeting Minutes.
- f. Approval of the November 4, 2024 Special Meeting Minutes.
- g. Approval of Payment of Claims.

Motion: To approve the Consent Docket.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

6. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.

No items were removed from the Consent Docket.

7. Treasurer's Report.

Treasurer Charles Ward explained the Profit & Loss Statement and the Balance Sheet and provided copies for the Board members.

Motion: To accept the Treasurer's Report.

By: Todd McDaniel

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

8. Town Administrator's Monthly Report.

The Town Administrator gave his Monthly Report to the Board.

9. Discussion, consideration and possible action to approve Resolution No. 2024- 14: RESOLUTION OF GOVERNING BODY OF THE TOWN OF HOCHATOWN, MCCURTAIN COUNTY, STATE OF OKLAHOMA, PROVIDING NOTICE OF 2025 MUNICIPAL ELECTION DATES FOR THE ELECTION OF TRUSTEES POSITIONS NO. TWO (2) AND FOUR (4).

Motion: To approve Resolution No. 2024-14.

By: Todd McDaniel

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

10. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to approve Resolution 2024-15: TO AMEND AND CHANGE THE PERMANENT SPEED ZONE LIMITS ON SH-259A BY THE REQUEST OF THE OKLAHOMA DEPARTMENT OF TRANSPORTATION.

Motion: To approve Resolution 2024-15.

By: Brenda Walters

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

11. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to sign a Concurrence Letter to the Oklahoma Department of Transportation for Speed Limit Modification along SH-259A.

Motion: To approve the Concurrence Letter to the Oklahoma Department of Transportation.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

12. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to regarding filling the vacancy on the Planning & Zoning Commission.

After a discussion, the Board decided to take no action on this item and to revisit it in a future meeting in order to allow time for more applications.

13. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding Committees.

After a discussion, the Board decided to take no action.

14. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to Appoint a Hochatown Town Clerk.

Motion: To appoint Helen Harden as the Town Clerk for the Town of Hochatown.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

15. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to Appoint a Hochatown Town Treasurer.

Motion: To appoint Charles Ward as the Treasurer for the Town of Hochatown.

By: Howard Haggard

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

- 16. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to enter into an Executive Session for the following purpose:**
- a. Pursuant to Title 25 of Oklahoma Statute, § 307(B)(1), to discuss compensation packages for the Appointed Town Clerk and Appointed Town Treasurer.**

Motion: To enter into Executive Session.

By: Todd McDaniel

Second: Brenda Walters

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried and the Board convened in Executive Session.

Time: 1:25 p.m.

17. Reconvene Open Session.

Motion: To reconvene in Open Session.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried and the Board reconvened in Open Session.

Time: 1:39 p.m.

18. Statement of Executive Session Minutes from Board of Trustees.

Statement:

Mayor Dian Jordan gave the Statement that the Board would take no action.

19. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) on any discussion from the Executive Session.

The Board took no action.

20. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) to develop a Hochatown Employee Handbook.

Motion: To approve the development of a Town of Hochatown Employee Handbook.

By: Brenda Walters

Second: Todd McDaniel

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried.

21. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

No new business was brought forth.

22. Discussion, consideration and possible action to adjourn.

Motion: To adjourn the meeting.

By: Todd McDaniel

Second: Howard Haggard

Roll Call Vote:

Trustee Name	Vote
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Y
Chad Sargent	Absent
Brenda Walters	Y

The motion carried and the meeting adjourned.

Time: 1:43 p.m.

Howard Haggard

Howard Haggard, Trustee

Dian Jordan

Dian Jordan, Mayor

Todd McDaniel

Todd McDaniel, Trustee

Absent

Chad Sargent, Trustee

Brenda Walters

Brenda Walters, Trustee

Attest:

Helen Harden

Helen Harden, Town Clerk

