

**TOWN OF HOCHATOWN  
REGULAR MEETING OF THE BOARD OF TRUSTEES**

July 5, 2023, at 1:00 p.m.  
Hocha Town Hall  
9983 N. U.S. Hwy 259, Ste. A - Hochatown, OK 74728

**REGULAR MEETING MINUTES**

**1. Call to Order.**

*Who ordered:* Mayor Dian Jordan

*Time:* 1:00 p.m.

**2. Roll Call of Board of Trustees.**

<b>Trustee Name</b>	<b>Present</b>	<b>Absent</b>
Janet Cress	Y	
Howard Haggard	Y	
Dian Jordan	Y	
Todd McDaniel		Y
Chad Sargent	Y	

A Quorum was present.

**3. Recognition of Guests.**

Mayor Jordan recognized the Guests and thanked them for their attendance.

**4. Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

**a. Approval of the June 6, 2023 Regular Meeting Minutes.**

*Discussion:*

Mayor Jordan asked if all Trustees were able to review the Minutes prior to the meeting and then asked if there were any corrections. With no corrections noted, she asked if there was a motion regarding this item.

*Motion:* To approve the June 6, 2023 Regular Meeting Minutes

*By:* Howard Haggard

*Second:* Chad Sargent

**Roll Call Vote**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Absent
Chad Sargent	Y

The Motion carried.

**b. Approval of Payment of Claims.**

Mayor Jordan asked the Trustees if they were able to review the Claims List prior to the meeting, and then she asked if there were any questions. Charles Ward, Treasurer, asked for clarification regarding his claim for reimbursement for his certification. His certification is required for his position as Town Treasurer, therefore it is reimbursable. Mayor Jordan asked if there were any further questions or corrections. Then she asked if there was a Motion for this item.

*Motion:* To approve the Claims List.

*By:* Janet Cress

*Second:* Chad Sargent

**Roll Call Vote**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Absent
Chad Sargent	Y

The Motion carried.

**5. Discussion, Consideration and Possible Action regarding items removed from the Consent Docket.**

No items were removed from the Consent Docket.

**6. Treasurer’s Report.**

*Discussion:*

Charles Ward, Treasurer, explained the P&L Report, and following was a brief discussion regarding the process of approving the claims list and appropriations.

Janet Cress asked about the progress of the Town’s credit card system and Charles explained we have been advised to shop around and suggested using the AH system. Skip Copeland suggested having a form on the website. Charles reports we will have a process to pay electronically and reminds that the Town could lose 3% for processing fee so there is a need to shop around. There was a brief discussion regarding the need to tighten security on the Hochatown public website in order to facilitate future web payments. Charles also offered his office as a payment drop site.

Mayor Jordan asked if there were any corrections to the Treasurer’s Report, and with no corrections brought forth, she asked if there was a Motion for this item.

*Motion:* To approve the Treasurer’s Report.

*By:* Janet Cress

*Second:* Chad Sargent

**Roll Call Vote**

<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Absent
Chad Sargent	Y

The Motion carried.

**7. Discussion, Consideration and Possible Action to Adjourn.**

Mayor Jordan asked if there was any discussion prior to adjourning the meeting. With no discussion brought forth, Mayor Jordan asked if there was a Motion to adjourn the meeting.

*Motion:* To adjourn the meeting.

*By:* Howard Haggard

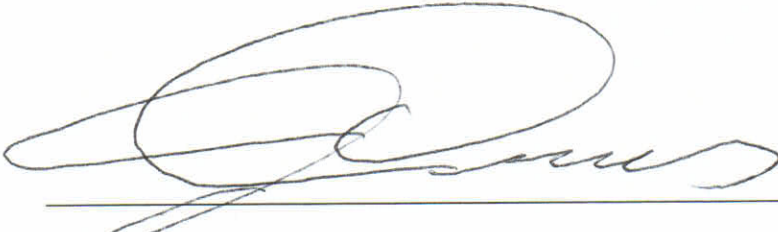
*Second:* Chad Sargent

**Roll Call Vote**

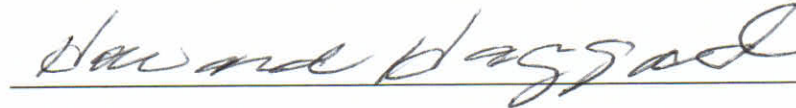
<b>Trustee Name</b>	<b>Vote</b>
Janet Cress	Y
Howard Haggard	Y
Dian Jordan	Y
Todd McDaniel	Absent
Chad Sargent	Y

The Motion carried and the meeting was adjourned.

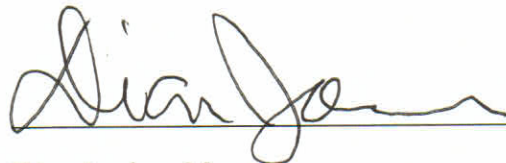
*Time:* 1:24 p.m.



Janet Cress, Trustee



Howard Haggard, Trustee



Dian Jordan, Mayor

-ABSENT-

Todd McDaniel, Trustee



Chad Sargent, Trustee

Attest:

*Helen Harden*

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Helen Harden, Town Clerk

