

TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES
May 7th, 2025, at 1:00 p.m.
Hocha Town Hall - 101 Rock Oak Lane - Hochatown, OK 74728

MEETING NOTICE AND AGENDA

All items on this agenda, including but not limited to any agenda item concerning the adoption of any ordinance, resolution, contract, agreement, or any other item of business, are subject to amendment, including additions and or deletions. This rule will apply to every individual agenda item without exception, and without providing the same amendment language with respect to each individual agenda item. Such amendments should be rationally related to the topic of the agenda item, or the governing body will be advised to continue the item.

The governing body may adopt, approve, ratify, deny, defer, recommend, amend, strike, or continue any agenda item. When more information is needed to act on an item, the governing body may refer the matter to staff, attorney or to the recommending Board, Commission or Committee.

- 1. Call to Order.**
- 2. Roll Call of Board of Trustees.**
- 3. Recognition of Guests.**
- 4. Public Comment:** *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No. 10.*
- 5. Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*
 - a. Approval of the April 21, 2025, Special Meeting Minutes.
 - b. Approval of the April 15, 2025, Special Meeting Minutes.
 - c. Approval of the April 7, 2025, Special Meeting Minutes.
 - d. Approval of the April 2, 2025, Regular Meeting Minutes.
 - e. Approval of Payment of Claims.
- 6. Discussion, consideration and possible action (approval, rejection, amendment and/or postponement) regarding items removed from the Consent Docket.**
- 7. Treasurer's Report.**
- 8. Town Administrator's Monthly Report.**
- 9. Town Department Head's Reports.**
 - a. Police Chief
 - b. Fire Chief
- 10. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding to schedule the Public Hearing date for the Town of Hochatown's 2025-2026 Budget.**
- 11. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding a pay recommendation for the Town of Hochatown Police Department, based on data provided by Oklahoma Municipal Management Services, regional agency comparisons, and McCurtain County law enforcement salary benchmarks.**
- 12. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to authorize the creation and advertisement of four (4) full-time police officer positions for the Town of Hochatown Police Department.**

- 13. DISCUSSION, CONSIDERATION, AND POSSIBLE ACTION TO APPROVE RESOLUTION NO. 2025-03, A RESOLUTION AFFILIATING THE TOWN OF HOCHATOWN POLICE DEPARTMENT WITH THE OKLAHOMA POLICE PENSION AND RETIREMENT SYSTEM PURSUANT TO TITLE 11 O.S. SECTION 50-101 ET SEQ., EFFECTIVE JULY 1, 2025.**
- 14. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to hire Tunnell, Spangler & Associates, Inc. d/b/a TSW, a planning and zoning firm, to draft new zoning regulations specific to *Planned Unit Developments (PUDs)* for inclusion in the Town of Hochatown's zoning code with an agreement not to exceed \$6,000.00.**
- 15. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) on an agreement with Tunnell-Spangler & Associates, Inc. d/b/a TSW to provide professional services related to the recently adopted zoning ordinance. Services include preparation of zoning permit applications and legal review for the following application types outlined in the Town of Hochatown's Code of Ordinances and Zoning Regulations: Zoning Permit (Sec. 20-6-3), Appeal to the Zoning Board of Adjustment (Sec. 20-6-4), Variance (Sec. 20-6-5), Special Exception (Sec. 20-6-6), and Zoning Map Amendment (Sec. 20-6-7), in an amount not to exceed \$3,500.**
- 16. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) to authorize the creation and advertisement of four (4) full-time firefighter positions for the Town of Hochatown Fire Department.**
- 17. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) on utilizing the State of Oklahoma Statewide Contract SW0241 with Casco Industries, Inc., for the purchase of firefighter equipment (Jaws of Life), as authorized by the Office of Management and Enterprise Services.**
- 18. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) on utilizing the State of Oklahoma Statewide Contract SW0241 with Casco Industries, Inc., for the purchase of firefighter equipment, including Self-Contained Breathing Apparatus and Thermal Imaging Cameras, as authorized by the Office of Management and Enterprise Services.**
- 19. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of (1) one Brush Truck for the Hochatown Fire Department through an informal competitive bid process as provided in Hochatown Code Section 3-1-5, with three (3) bids submitted for review from Outback Fire Apparatus, Inc, Conrad Fire, and Rebel Brush Trucks.**
- 20. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the purchase of fire hoses from Conrad Fire Equipment, Inc., for the Hochatown Fire Department.**
- 21. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding participation in the Oklahoma Firefighter Pension and Retirement System for the Hochatown Fire Department.**
- 22. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding an agreement for the potential rental of property located at 50 White Pine Rd, Broken Bow, Ok 74728 to be used for the Hochatown Fire Station.**
- 23. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the appointment of members to the Comprehensive Plan Advisory Committee.**
- 24. Discussion, consideration, and possible action (approval, rejection, amendment, and/or postponement) regarding the appointment of members to the Planning Commission Committee.**

25. New Business: any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

26. Discussion, consideration and possible action to adjourn.

I certify that the Notice and Agenda was posted in prominent view at Hocha Town Hall, 101 Rock Oak Lane, Hochatown, OK 74728, no later than 1:00PM on the 6th day of May 2025.

I certify that the Notice and Agenda was posted on the Town of Hochatown's public website at www.hochatown.gov.

Signature

Printed name of the person posting meeting agenda