

**TOWN OF HOCHATOWN
REGULAR MEETING OF THE BOARD OF TRUSTEES**

March 6, 2024, at 1:00 p.m.
Hocha Town Hall
101 Rock Oak Lane - Hochatown, OK 74728

MEETING MINUTES

1. Call to Order.

Who ordered: Mayor Dian Jordan

Time: 1:03 p.m.

2. Roll Call of Board of Trustees.

| Trustee Name | Present | Absent |
|---------------------|----------------|---------------|
| Janet Cress | | Y |
| Howard Haggard | Y | |
| Dian Jordan | Y | |
| Todd McDaniel | Y | |
| Chad Sargent | Y | |

A quorum was present.

3. Recognition of Guests.

Mayor Jordan thanked the guests for attending.

4. Public Comment: *Audience may address the Board in accordance with the Rules and Procedures set forth in Hochatown Resolution No.10.*

1. Speaker name: Shellye Copeland

Agenda item: 21

Duration: 2 minutes

2. Speaker name: Rusty Wheeler

Agenda item: 15

Duration: 2 minutes

5. **Consent Docket:** *The following items are considered routine by the Board of Trustees and will be enacted with one motion. Discussion desired on any item, that item will be removed from the Consent Docket and considered separately.*

- a. Approval of the February 7, 2024 Regular Meeting Minutes.
- b. Approval of Payment of Claims.

Mayor Jordan asked if there was discussion required on any of the Consent Docket items. There was no discussion requested. The Mayor then asked if there was a motion for this item.

Motion: To approve the Consent Docket.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

6. **Discussion, consideration and possible action regarding items removed from the Consent Docket.**

No items were removed from the Consent Docket.

7. **Treasurer's Report.**

Treasurer Charles Ward gave an explanation of the current Profit & Loss Statement and Balance Sheet.

Mayor Jordan asked if there was a motion regarding this item.

Motion: To accept the Treasurer's Report.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

8. Discussion, consideration and possible action to approve an Amendment to the Estimate of Needs Budget.

Discussion:

Trustee Howard Haggard led the discussion on an amendment to the Estimate of Needs Budget.

Mayor Dian Jordan asked if there was a motion on this item.

Motion: To approve the Amendment to the Estimate of Needs Budget.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

9. Discussion only regarding monthly update from Ryan Services consultant Maher Masso.

Discussion:

Maher Masso of Ryan Consulting Services, updated the Board on the monthly progress, including the hiring of Hochatown's first Town Administrator, and on Avenu.

10. Discussion, consideration and possible action regarding extending the Ryan Services agreement through June 30, 2024.

Discussion:

Maher Masso suggested for the Board to take no action on this item, giving the new Town Administrator the opportunity to assess the need.

Mayor Jordan asked if there was a motion regarding this item.

Motion: To take no action.

By: Howard Haggard

Second: Todd McDaniel

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

11. Discussion, consideration and possible action regarding the approval of the purchase and/or lease agreements for Town phones, computers, printers and necessary office equipment, accessories, and supplies not to exceed \$30,000.00.

Discussion:

Trustee Howard Haggard led the discussion and explained the need.

Mayor Dian Jordan asked if there was a motion regarding this item.

Motion: To approve the purchase and lease agreements for Town phones, equipment, and supplies not to exceed \$30,000.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

12. **Discussion, consideration and possible action regarding the purchase of two (2) three thousand (3,000) gallon pumper/tanker fire trucks to be used by the Hochatown Volunteer Fire Department (HVFD), not to exceed \$150,000.00.**

Discussion:

Howard Haggard led the discussion and explained the need for the pumper/tanker trucks that would help the community and the entire fire district. He furthered that increasing the number of tanker trucks had the possibility of lowering homeowners' insurance rates.

Adam Vossen, Town Administrator, suggested to take no action on this item until an assessment is completed.

Motion: To take no action.

By: Howard Haggard

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

13. Discussion only on Zoning Ordinance.

Discussion:

Counsel Julie Fort gave an update on the Planning & Zoning Commission's work to date. She reported that the Commission is close to submitting their recommendations.

14. Discussion only on 2024 Comprehensive Plan.

Discussion:

There was a brief discussion of the 2024 Comprehensive Plan.

15. Discussion, consideration and possible action to adoption of Ordinance No. 6: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA, AMENDING TITLE 4 "BUSINESS AND LICENSE REGULATIONS" BY ADDING CHAPTER 6 "SHORT-TERM RENTAL", PROVIDING FOR DEFINITIONS; PROVIDING FOR THE REQUIREMENT OF A LICENSE; PROVIDING FOR AN APPLICATION PROCESS; PROVIDING FOR SHORT TERM RENTAL REGISTRATION AND ANNUAL LICENSE FEES; PROVIDING FOR A SELF-CERTIFICATION PROCESS; PROVIDING FOR OPERATOR RESPONSIBILITIES; PROVIDING FOR REVOCATION; PROVIDING FOR WAIVER OF INITIAL REGISTRATION FEE; PROVIDING FOR A PENALTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING FOR PUBLICATION AND AN EFFECTIVE DATE.

Discussion:

Maher Masso led the discussion, spoke to the need, and explained the process of the Ordinance.

Trustee Todd McDaniel expressed concern that the public should review and provide feedback on this Ordinance.

Counsel Liz George, who was in attendance, requested the Ordinance be posted on the public website immediately and suggested a special meeting to be called to vote on this Ordinance, giving Trustee McDaniel the time he requested.

The Trustees agreed to a Special Meeting regarding Ordinance 6 to be held on Tuesday, March 12, 2024 at 9:00 a.m., at the Hocha Town Hall located at 101 Rock Oak Road, Hochatown, OK 74728.

Motion: To take no action.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

16. **Discussion, consideration and possible action to adopt Ordinance No. 5: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA AMENDING THE CODE OF ORDINANCES TITLE 6, POLICE AND PUBLIC SAFETY, CHAPTER 4, ANIMALS, SECTION 6-5-1 TO PROVIDE FOR A PENALTY IN THE AMOUNT OF \$500 PER ANIMAL AND TO PROVIDE THAT EACH DAY SHALL CONSTITUTE A SEPARATE VIOLATION PROVIDING FOR CODIFICATION, PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.**

Discussion:

After a discussion, Mayor Jordan asked if there was a motion regarding this item.

Motion: To approve the Ordinance with amendment of \$500 per violation.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

17. Discussion, consideration, and possible action to adopt the Emergency Clause of Ordinance No. 5: AN ORDINANCE OF THE MAYOR AND BOARD OF TRUSTEES OF THE TOWN OF HOCHATOWN, OKLAHOMA AMENDING THE CODE OF ORDINANCES TITLE 6, POLICE AND PUBLIC SAFETY, CHAPTER 4, ANIMALS, SECTION 6-5-1 TO PROVIDE FOR A PENALTY IN THE AMOUNT OF \$500 PER ANIMAL AND TO PROVIDE THAT EACH DAY SHALL CONSTITUTE A SEPARATE VIOLATION PROVIDING FOR CODIFICATION, PROVIDING FOR SEVERABILITY AND DECLARING AN EMERGENCY.

Following a discussion, the Mayor asked if there was a motion regarding this item.

Motion: To approve as amended.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

18. Discussion regarding maintenance of Camp Ranch Road.

Discussion:

Trustee Todd McDaniel led the discussion regarding funds for dust control on Camp Ranch Road, a county road, which he explained as a road that is used primarily by short term rental developments that feed into it. He requested the Trustees consider spending \$7038 for a chemical spray.

Town Administrator Adam Vossen will check further in to the maintenance of county roads.

19. Discussion, consideration and possible action to appoint three (3) volunteer committee members to serve on the Roads Committee.

Mayor Jordan reviewed the list of Roads Committee volunteer applicants and requested to roll call vote the individual applicants.

Motion: To approve Mark Rabe, cabin owner, as Road Committee Member.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

Motion: To approve Karen Wheeler, resident and business owner, as Road Committee Member.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

Motion: To approve Kyle Huggins, business owner, as Road Committee Member.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

20. Discussion, consideration and possible action regarding the Welcome to Hochatown sign.

Discussion:

After a discussion, Mayor Jordan made a motion regarding this item.

Motion: To decline Broken Bow’s offer of the Hochatown Welcome Sign.

By: Dian Jordan

Second: Todd McDaniel

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried.

21. Update only on April 8th, 2024 Solar Eclipse Town, County and State planning and resources.

Discussion:

Shellye Copeland continued her update on the 2024 Solar Eclipse resources and preparation.

22. New Business; any matter not known or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business was brought forth.

23. Discussion, consideration and possible action to adjourn.

Mayor Jordan asked if there was a motion to adjourn.

Motion: To adjourn the meeting.

By: Todd McDaniel

Second: Chad Sargent

Roll Call Vote:

| Trustee Name | Vote |
|---------------------|-------------|
| Janet Cress | Absent |
| Howard Haggard | Y |
| Dian Jordan | Y |
| Todd McDaniel | Y |
| Chad Sargent | Y |

The motion carried and the meeting adjourned.

Time: 2:53 p.m.

Absent

Janet Cress, Trustee

Howard Haggard

Howard Haggard, Trustee

Dian Jordan

Dian Jordan, Mayor

Todd McDaniel

Todd McDaniel, Trustee

Chad Sargent

Chad Sargent, Trustee



Attest:

Helen Harden

Helen Harden, Town Clerk